ADAMS COUNTY SOLID WASTE COMMITTEE Wednesday, October 9, 2013, 6:00 PM Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair

Florence Johnson, Vice-Chair

Dean Morgan Patrick Gatterman James Bays

OTHERS PRESENT: Myrna Diemert

Trena Larson, Admin & Fin. Director

Neil Carney, Ayres Barb Morgan Everett Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:03 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, GATTERMAN, MORGAN, AND BAYS.

APPROVAL OF AGENDA: Motion by Gatterman, second by Johnson, to approve the agenda as presented. All in favor. Motion carried.

APPROVAL OF OPEN SESSION MINUTES FROM SEPTEMBER 11, 2013: Motion by Bays, second by Johnson, to approve the Open Session minutes as presented for the September 11, 2013 meeting. All in favor. Motion carried.

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other communications, correspondence, or other business to present.

UPDATE ON 2014 BUDGET: Ms. Diemert reviewed changes to the 2014 Proposed Budget made by the Administrative Coordinator and Finance Committee. Recent changes in WI law will not allow increasing fees for garbage collection services without having a negative impact on the County tax levy, therefore, reductions in revenues and expenses were made. Trena Larson was in attendance to further explain the impact of the new law on the Solid Waste budget. Lengthy discussion was held. It was suggested that there may be an exemption or exception given in instances such as ours. We will contact our legislators to assist with this. Contact has already been made with Joan Ballweg.

REVIEW AND APPROVE REVISED PRICES FOR 2014: Due to the impact on the budget from the recently passed WI Act 20, discussion was held on proposed price increases for recycling services and other services which are not included in Act 20. The Director handed out a proposed revised price sheet for 2014 and discussion was held. *Motion by Bays, second by Johnson, to approved the revised price increases for recycling and other eligible services for 2014. All in favor. Motion carried.*

Next discussed was the Revised Out-of-County Incentive Rate Structure sheet and discussion was held. Motion by Bays, second by Morgan, to approved the revised Incentive Rate Structure for 2014. All in favor. Motion carried.

FINANCIAL REPORT: Ms. Diemert handed out and reviewed copies of the Financial Report and Monthly Check Summary for September, 2013. *Motion by Johnson, second by Gatterman, to approve the Financial Reports and Check Summary as presented. All in favor; motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated October 9, 2013 (see attached copy). Discussion was held. *Motion by Gatterman, second by Johnson, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no other purchase requests.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Update on 2014 Budget, Incentive Tip Fee Rates, and updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, November 13, 2013 at 6:00 PM at the Landfill.

Motion by Gatterman, second by Bays, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:53 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT October 9, 2013

TIPPAGE REPORT: 3,286,170 lbs of garbage were brought in which is the second **highest** for the month.

Sept. 2013 OUT-OF-COUNTY

Material		Quantity		Tons		Value
Garbage - Coloma Village Contract		16,220.00	LB	8.11	TN	\$ 486.60
Garbage - Columbia County		7,460.00	LB	3.73	TN	\$ 223.80
Garbage - Juneau County		720,910.00	LB	360.455	TN	\$ 21,627.30
Garbage - Marquette County		52,380.00	LB	26.19	TN	\$ 1,571.40
Garbage - Oxford Village Contract		25,960.00	LB	12.98	TN	\$ 778.80
Garbage - Sauk County		5,820.00	LB	2.91	TN	\$ 174.60
Garbage - Waushara County		13,740.00	LB	6.87	TN	\$ 412.20
Garbage - Wood County		15,480.00	LB	7.74	TN	\$ 464.40
Cont Deliver/Switch 10 yd Out of County		2.00	LB			\$ 400.00
Cont Deliver/Switch 20 yd Out of County		7.00	LB			\$ 1,575.00
Cont Deliver/Switch 30 yd Out of County		10.00	LB			\$ 2,250.00
Rec Comingled - Coloma Village Contract		1,740.00	LB	0.87	TN	\$ 26.10
Rec Comingled - Hauler Pay Out of Co.		56,100.00	LB	28.05	TN	\$ 841.50
Rec Comingled - Oxford Village Contract		3,000.00	LB	1.5	TN	\$ 45.00
Rec Glass In - PAY Out of County		47,020.00	LB	23.51	TN	\$ 705.30
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	TOTAL	965,849.00	LB	482.92	TN	\$ 31,582.00

MEETINGS/SEMINARS/TRAININGS: Myrna and Brenda met with Admin Director on September 25 to review and adjust the 2014 budget that was submitted.

Attended and presented at the NEWCMG Fall Conference in Waupaca. Also attended WCSWMA Executive Board meeting the same day following the conference.

Plan to attend Dept. Head on October 10, 2013.

Plan to attend Admin & Finance meeting on October 11th regarding the 2014 budget.

Plan to attend the joint Admin & Executive Committee meeting on October 15th to review WIPFLI results.

Plan to attend Wellness and HISC Committee meetings on October 22nd.

Plan to attend the Veteran's Day employee in-service day on November 11th.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Worked with Loss Control/Safety Officer to perform various daily office management duties on personnel issues including accident reports for minor injuries. There were no major injuries reported.

INDUSTRIAL PARK: Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

ADMINISTRATIVE PROJECTS: During the month of Sept/October the Director and Office Manager/Loss Control Officer performed the following duties: Arranged shipments of tires, computers, fluorescent light bulbs, electronics, appliances, and scrap metals as needed.

Received our DNR Plan Modification to accept special wastes following the approved plan. The Plan Review Fee of \$1,650.00 has been submitted for payment.

Worked with DNR and engineers on waste profile sheets for some special wastes requested to come into our landfill. The contaminated soybeans were land spread elsewhere, the C&D waste from Appleton and the wastewater sludge from WI Dells are in the process of having the proper documentation and testing completed.

Most of the month was concentrated on the 2014 Budget and the changes associated with it.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

10/9/13 SITE REPORT: LANDFILL CONSTRUCTION: The gas system and vertical extraction wells have been installed along with the piping that will go to the flare. Work continues on placing clay on the cap area as long as the weather holds out.